

2018 Small-group Partnership agreement for School-based Assessment and statistical moderation

Each school in the partnership must retain an individual copy of this agreement. The term 'principal' refers to principals, college principals of multicampus schools, and directors. This form must be signed by the principal and retained at the school until March 2019. The VCAA may request this form for audit purposes.

COLLECTION NOTICE The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority continued under the *Education and Training Reform Act 2006 (Vic)*. The VCAA collects the information requested in this form, which includes personal information as defined in section 3 of the *Privacy and Data Protection Act 2014 (Vic)*, for the purpose of facilitating an application for the enrolment and/or amendment of enrolments of senior secondary education results, including processing the payment of relevant application fees. The information collected in this form will be disclosed to and used by relevant VCAA employees and/or contractors in the VCAA Student Records and Results Unit for and in connection with the abovementioned purpose and will not otherwise be used or disclosed by the VCAA, except with the consent of the individual, or if the VCAA is otherwise required or authorised by law to do so. When an individual's personal information is provided to the VCAA by a third party, the VCAA requests that the individual is made aware their personal information will be or has been provided to the VCAA, the purpose for which it will be or was provided and to whom it will be or is likely to be disclosed. If the requested information is not provided, the application cannot proceed. An individual may request access to personal information the VCAA holds about them, if any, and request its correction if inaccurate. To do so, please contact the VCAA Student Records and Results Unit at student.records@edumail.vic.gov.au. The VCAA Privacy Policy can be found at www.vcaa.vic.edu.au/Pages/aboutus/policies/privacypolicy.aspx.

School name

VCAA School number

School-based Assessment

Study

Code Unit 3 only Unit 4 only Units 3 and 4

List of schools I wish to have the following schools considered as one group and certify that the details have been entered and subsequently approved on VASS.

VCAA School number Number of students

School name

Principal's name

Principal's signature Date

VCAA School number Number of students

School name

Principal's name

Principal's signature Date

VCAA School number Number of students

School name

Principal's name

Principal's signature Date

VCAA School number Number of students

School name

Principal's name

Principal's signature Date

ALL SMALL-GROUP PARTNERSHIPS MUST BE FINALISED BY TUESDAY 23 OCTOBER 2018

Declaration I have sighted and endorsed the single list of cross-marked scores for partnership group and the VASS printout of assessments for School-based Assessments of partner school, and will retain them at the school until March 2019.

Principal's signature Date